



# Business Transformation Agency Overview

E2E Procurement conference  
John Drozda  
November 2007



**“We remain committed to the vision of a defense business enterprise that is both agile and accountable, and we are building a customer-centric culture that is keenly aware of its obligations to the American people and to the brave Soldiers, Sailors, Airmen, and Marines who protect us.”**

**Gordon R. England  
U.S. Deputy Secretary of Defense**

# DoD Business Transformation Strategic Objectives

**Support the Joint Warfighting Capability of the DoD**



**Enable Rapid Access to Information for Strategic Decisions**



**Reduce the Cost of Defense Business Operations**



**Improve Financial Stewardship to the American People**



# BTA Established to Advance Defense Business Transformation

“On October 7, 2005 the Deputy Secretary of Defense signed a memorandum establishing the Defense Business Transformation Agency (BTA).”

“The Agency is specifically responsible as a corporate-level service organization for the DoD, accountable for successful definition and execution of DoD-wide business improvement initiatives and system investments.”



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WASHINGTON, DC 20301-3000

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
UNDER SECRETARIES OF DEFENSE  
ASSISTANT SECRETARIES OF DEFENSE  
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE  
DIRECTOR, ADMINISTRATION AND MANAGEMENT  
DIRECTOR, PROGRAM ANALYSIS AND EVALUATION  
DIRECTOR, FORCE TRANSFORMATION  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DoD FIELD ACTIVITIES

SUBJECT: Organization of the Defense Business Transformation Agency

On October 7, 2005 the Deputy Secretary of Defense signed a memorandum establishing the Defense Business Transformation Agency (BTA). This memorandum was followed by the publication of Program Budget Decision 72-1 on December 20, 2005, formalizing the funding and resources allocated to this new organization. This new agency's mission is to transform business operations to achieve improved warfighter support while enabling financial accountability across the Department of Defense. The Agency is specifically responsible as a corporate level service organization for the DoD, accountable for successful definition and execution of DoD-wide business improvement initiatives and system investments. The Agency operates under the authority, direction and control of the Under Secretary of Defense for Acquisition, Technology and Logistics (USD(AT&L)). The day to day operation, management and oversight for this agency is provided cooperatively by the Department of Defense for Business Transformation (DUSD(BT)) and the Department of Defense for Financial Management (DUSD(FM)).

The Agency has seven divisions: the Defense Business System Analysis Division (DBSAE), Major System Acquisition Division (MSAD), Major System Support Division (MSSD), Major System Integration Division (MSID), Major System Maintenance Division (MSMD), Major System Modernization Division (MSMD), and Major System Transformation Division (MSTD). The Agency has 35 years of experience in business transformation.





# Vision and Mission

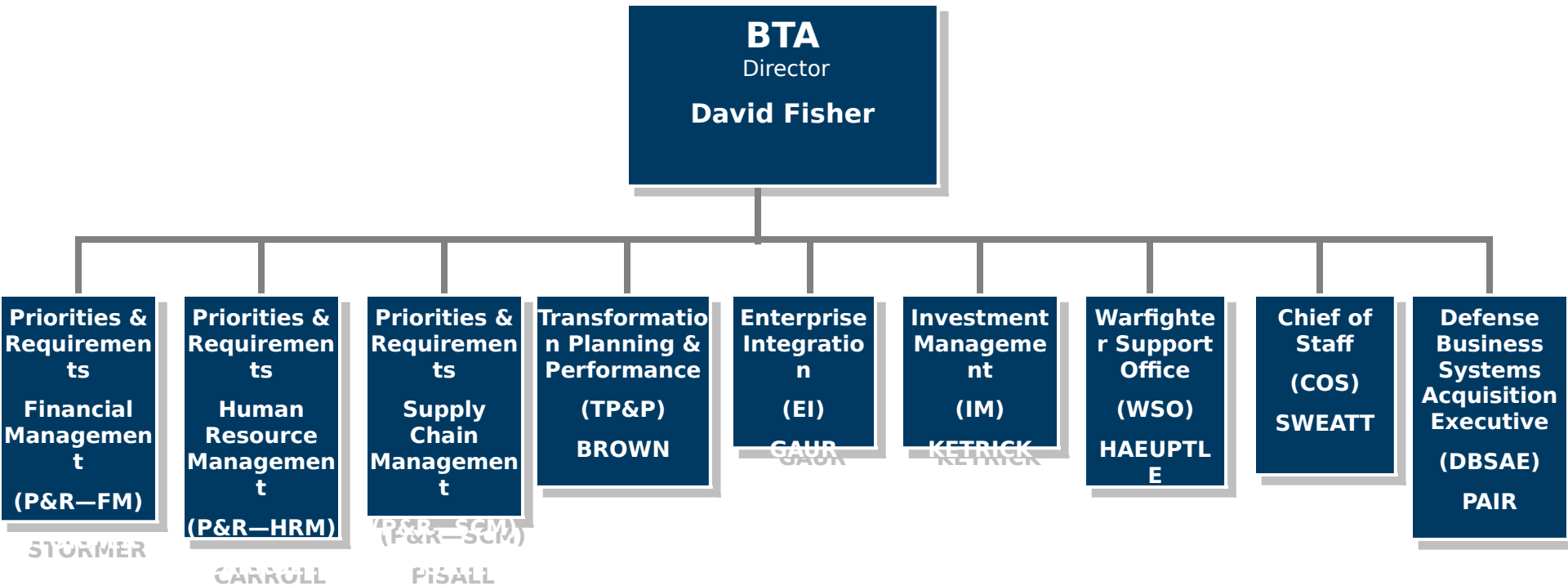
## **Vision**

The BTA will be recognized as the champion for driving and accelerating improvements to business operations across the Department of Defense. We will serve as a magnet to attract talented, dedicated professionals, creating a model for transformation leadership across the federal government.

## **Mission**

The mission of the Business Transformation Agency (BTA) is to guide transformation of business operations throughout the Department of Defense and to deliver Enterprise-level capabilities that align to warfighter needs.

# BTA Organization Structure





# What does the BTA do?

- Ensures consistency, consolidation and coordination of DoD Enterprise-level business systems;
- Reduces redundancies in business systems and overhead costs;
- Encourages further collaboration across the Department;
- Achieves centralized visibility to investments in DoD-wide business modernization efforts; and
- Shifts resources within business process and system modernization into a unified, focused organization.

# BTA Responsibilities

- **Establishing Priorities** - Support the Defense Business System Management Committee (DBSMC) and Principal Staff Assistants (PSAs) in their efforts to define Department-wide business transformation goals and objectives.
- **Investment Control and Oversight** - Support the Investment Review Board / certification process which optimizes investments and ensures statutory compliance.
- **Transformation Tools** - Assemble and integrate the Business Enterprise Architecture (BEA) and Enterprise Transition Plan (ETP).
- **Program Execution** - Provide program management discipline delivering the “thin” layer of “corporate” services to the Department.
- **Tactical Business Support** - Ensure that business priorities are aligned with warfighter needs.



# How will the BTA drive transformation?

- **DoD Business Enterprise Clarity** - The corporate-level requirements for business execution at DoD.
- **Horizontal Business Transformation Focus** - Optimizing end-to-end processes, not policy office stovepipes.
- **Business Alignment to Warfighter Needs** - Aligning to the mission of the Department, and using this alignment to drive urgency.
- **Capabilities, not Systems, as Deliverables** - Systems follow business requirements - setting expectations.
- **Accountability** - Establishment of the BTA to unify our efforts (resources, funding, leadership) for DoD-level business transformation.

# Transformation Tools

- **Enterprise Transition Plan (ETP)** - Provides basis for the planning, development and implementation of business systems.
- **Business Enterprise Architecture (BEA)** - Sets priorities, milestones, and schedules.
- **System Certification (IRBs/Governance)** - Provides executive oversight of business system investments.
- **Federation Strategy** - Explains how a Federated Architecture will support transformation tools and provide additional capabilities to better support Enterprise-level business systems.
- **Business Transformation Guidance (BTG)** - Provides guidance for DoD business transformation planners and managers at the Enterprise, Component, and program levels.
- **Financial Improvement and Audit Readiness (FIAR) Plan** - Creates and communicates a DoD-wide strategy and approach for improving financial and business operations within the Components.



# Recent Accomplishments

- Delivered BEA 4.1 and ETP/March Congressional Report.
- Delivered SFIS Phase III.
- Issued BTA Human Capital Strategy.
- Completed OMB enterprise architecture assessment.
- Released DTS Reservation Refresh.
- Completed DISA IT audit.
- AT&L signed BCL memo.

[www.dod.mil/bta](http://www.dod.mil/bta)

Information on the BTA and current news.



[www.dod.mil/dbt](http://www.dod.mil/dbt)

Information and updates on all Defense Business Transformation efforts.





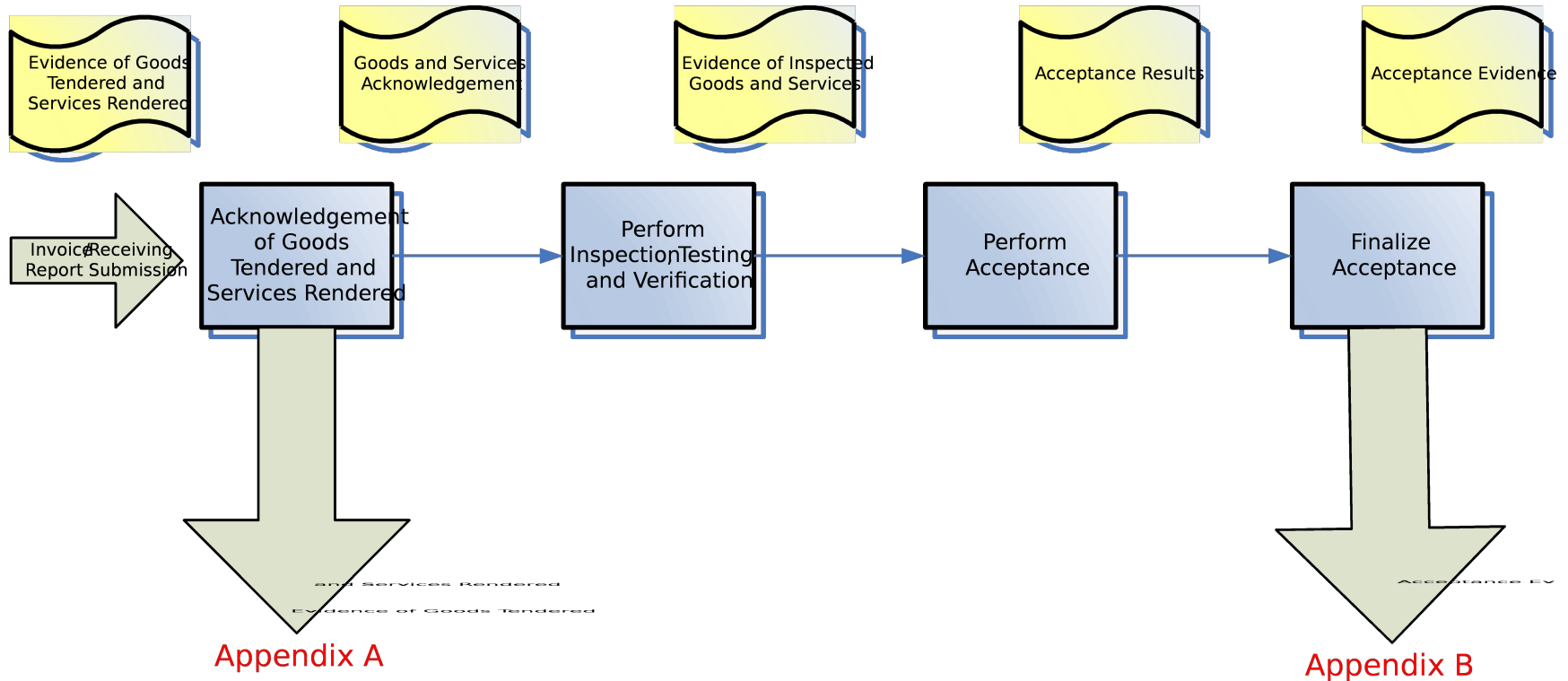
# WAWF & Standard Transactions – Phase 1

John Drozda  
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- Describe rationale and implementation of standard transaction processing
- Review WAWF compliance requirements

- BEA Operational View – Receipt and Acceptance
- Benefits of WAWF Standard Transactions
- WAWF System View
- Overview of Standard Transactions in Phase 1
  - Evidence of Goods Tendered / Services Rendered
  - Acceptance Evidence
  - External Acceptance Evidence
- Receipt and Acceptance IRB Condition
  - How Do Systems Comply?
- Receipt and Acceptance Policy

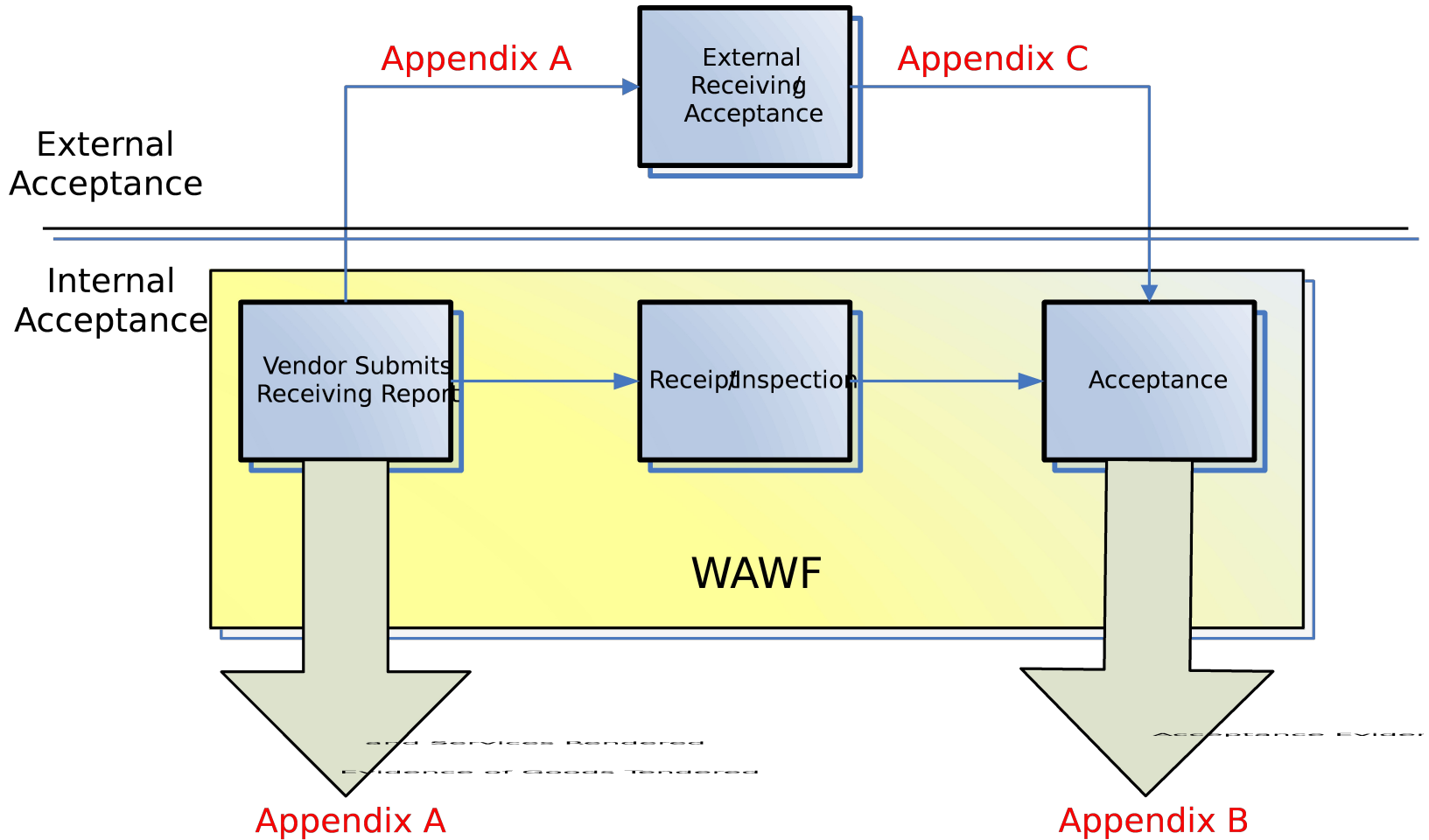
# Business Enterprise Architecture Operations View - Receipt and Acceptance



# Benefits of WAWF Standard Transactions

- Enable systems requiring a WAWF interface to come on-line outside of a WAWF release through Global Exchange (GEX)
- Functionality is built once, and any new system requiring WAWF data can utilize existing data sets to “plug and play”
  - Use of one single dataset for each business process step will streamline WAWF and eliminate the need to maintain numerous interface requirements
  - Reduces cost and wait time for new ERP systems to obtain data and perform external acceptance
- Provides DoD the ability for enterprise level decision making through aggregation of acceptance data
- Enables component specific acceptance processing within the ERPs with standard data and processes for the enterprise layer
- Interim environment has the ability to post accounts payable (A/P) in accordance with GAAP until target ERPs come online

# WAWF System View



***Note: Referenced appendices are in the Standard Transactions Instruction Manual***

# Evidence of Goods Tendered / Services Rendered

- The data defined in Appendix A, Evidence of Goods Tendered / Services Rendered, will be available if resident within WAWF upon vendor document submission
  - The data defined in Appendix A will correspond to the a BEA data object of the same name in BEA release 5.0
  - SFIS Element O3, Agency Accounting Identifier, and its aliases will be pre-populated from EDA for legacy SPS LLA data feeds
    - The element will be pulled from the LLA according to a single component-specific mapping logic
  - RFID data will be made available for business intelligence capability within the DAAS system
    - A copy of the transaction will be routed to DAAS without changing the flow to and from the receiving system

# Acceptance Evidence

- The data defined in Appendix B, Acceptance Evidence, will be available if resident within WAWF upon acceptance of a receiving reports and combos, or approval of an Invoice 2n1
  - The data defined in Appendix B will correspond to a BEA data object of the same name in BEA release 5.0
  - IUID data will be made available for business intelligence capability for all Evidence of Goods Tendered / Services Rendered Data Sets

# External Acceptance Evidence

All mandatory data for external acceptance as defined in Appendix C, External Acceptance Evidence Data Set, will be required from external acceptance systems

- The data defined in Appendix C will correspond to a BEA data object of the same name in BEA release 5.0
- WAWF will provide the capability for acceptance by box or acceptance by shipment to facilitate maximum interoperability with existing DoD processes and systems
  - Acceptance by box: Rejected/Suspended Quantity is defined as quantity received minus quantity accepted
  - Acceptance by shipment: Rejected/Suspended Quantity is defined as quantity shipped minus quantity accepted
- The external acceptance process will NOT facilitate the ability for the external acceptance system to update the accounting data fields
- IUID data will be made available for business intelligence capability

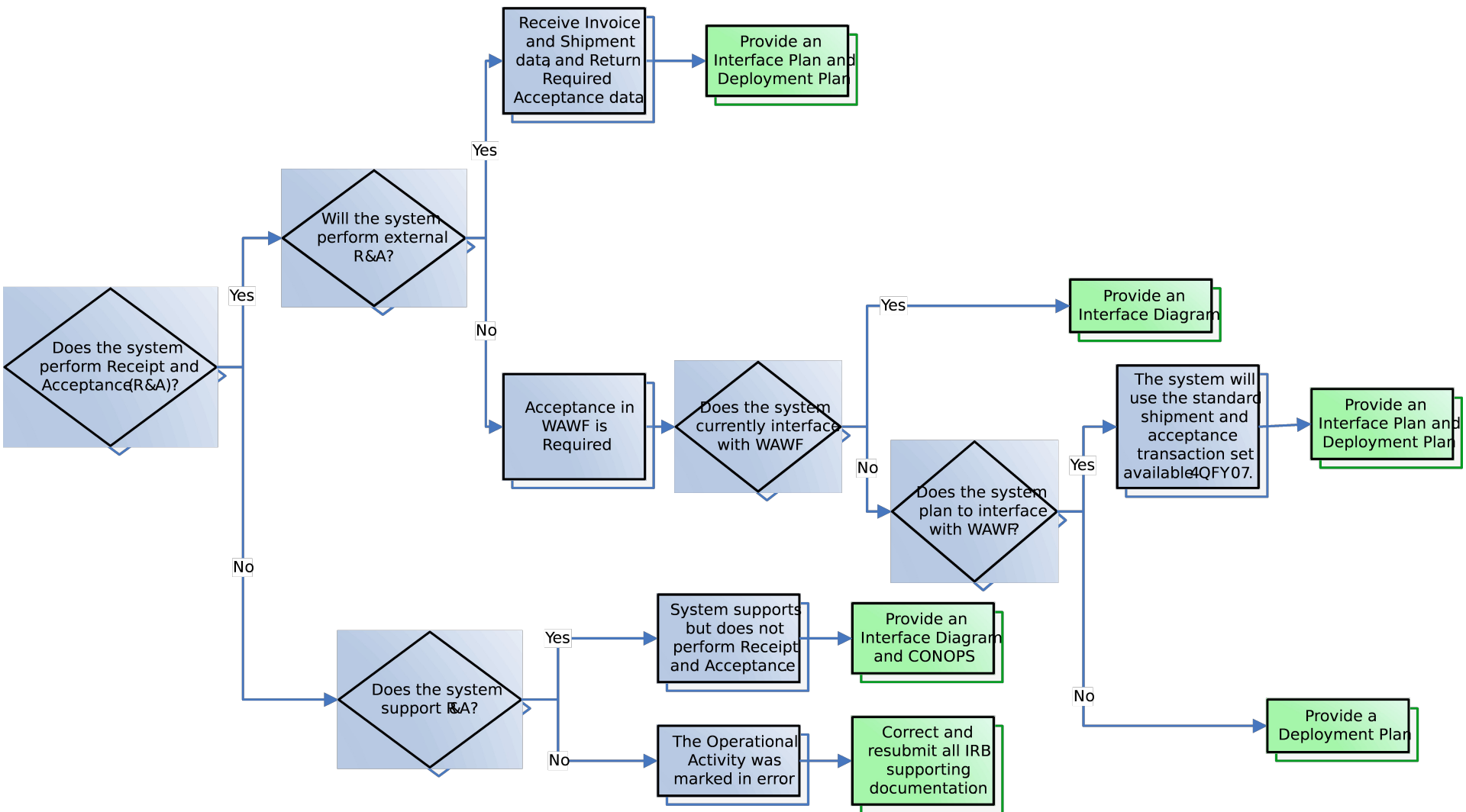
# Receipt and Acceptance Policy

- The Operational Activity A3324 “Manage Receipt and Acceptance” links to the following policy:
  - Defense Federal Acquisition Regulation Supplement (DFARS) Clause 252.232-7003
    - Requires vendors to submit invoices electronically via WAWF, WInS or EDI
    - DCMA, with OSD support, has written and released for comment a change that would preclude WINS and EDI as options
  - IUID and RFID Requirements
    - Requires vendors to submit shipment notices with IUID and RFID data electronically via WAWF unless it is not available

# The Receipt and Acceptance IRB Condition

- Operational Activity A3324 “Manage Receipt and Acceptance”
- Submit to the WSLM/MSSM IRB, via its PCA, NLT 120 days from the date of the signed DBSMC memo:
  - An assessment as to whether the system performs acceptance activities for unclassified Federal Acquisition Regulation (FAR)-based contracts/orders
    1. If the system does perform acceptance activities, the system must submit to the IRB its plan and implementation dates for either:
      - a) Migrating acceptance functions to WAWF with the option of receiving acceptance data and or accounting data
      - b) Interfacing with WAWF to receive shipment data and return acceptance information
    2. If the system does not perform acceptance activities, the system must assert in the assessment that the system either:
      - a) Supports receipt and acceptance activities, but does not perform receipt and acceptance activities
      - b) Does not perform or support receipt and acceptance activities and was marked in error
    3. Deployment Plans, Interface Plans, and Support Function Plans will be submitted if applicable, based on scope of acceptance activities documented in 1 and 2

# How Do Systems Comply?



# What is required for Compliance?

- To submit an interface plan, a system must:
  - Review data content for standard transaction sets and determine which data elements are needed and at what point in the process (Ex: Shipment, Destination Acceptance, etc.).
  - Review data which is required to submit to WAWF upon external acceptance.
  - Then, the system must meet with Global Exchange (GEX) to determine the appropriate routing for the transactions, and provide funding for mapping.
- To submit a deployment plan, a system must provide:
  - An Estimated Number of users over time
  - A timeline or schedule of Critical Dependencies
- To provide justification for Operational Activity support, provide:
  - An Interface Diagram
  - A copy of the System Concept of Operations (CONOPS)
- Post completed plans to the Investment Review Board Portal
  - <https://portal.acq.osd.mil/portal/server.pt>

# DFARS Regulation: Highlights

- Contractors submit payment requests using one of the following electronic forms:
  - Wide Area WorkFlow-Receipt and Acceptance (WAWF-RA).
  - Web Invoicing System (WInS).
  - American National Standards Institute (ANSI) X.12 electronic data interchange (EDI) formats.
  
- The full text of the clause can be found in backup and at:  
[http://farsite.hill.af.mil/archive/dfars/dcn20060814/dfars252\\_232.htm#P62\\_2307](http://farsite.hill.af.mil/archive/dfars/dcn20060814/dfars252_232.htm#P62_2307)
  
- DCMA, with OSD support, is in the process of writing a change that would preclude WINS and EDI as options – currently out for public comment

# Questions



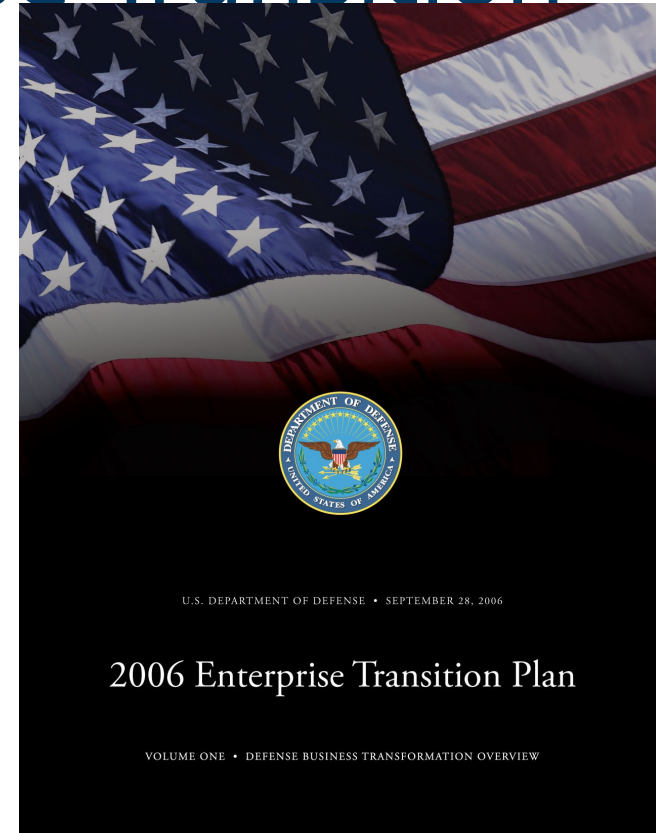


# Back-up Slides for BTA Overview

# Purpose of the Enterprise Transition

**The ETP creates a roadmap for DoD's business transformation by:**

- 1) Describing what DoD is trying to achieve and how we will know when we get there;**
- 2) Capturing **milestones** and **metrics** to guide **Business Capability** improvements;**
- 3) Identifying tangible **benefits for each investment**; and**
- 4) Documenting a **baseline** against which to **measure progress**.**



# Business Enterprise Architecture (BEA)

- **Purpose of the BEA**
  - **Provides a blueprint to guide and constrain investments**
  - **Guides business management systems modernization efforts**
  - **Provides foundational data standards and rules**
  - **Establishes standards for interoperable IT systems**
  - **Enables accurate, reliable, timely, and compliant information for decision-makers.**
- **Looking Forward - BEA 5.0 (to be delivered March 2008) will focus on:**
  - **Federation**
  - **Implementable Architecture**
  - **Information Assurance**
  - **Interoperability**
  - **Investment Management**
  - **Service-Oriented Architecture**

# Back Up Slides

# Standard Transaction Processing

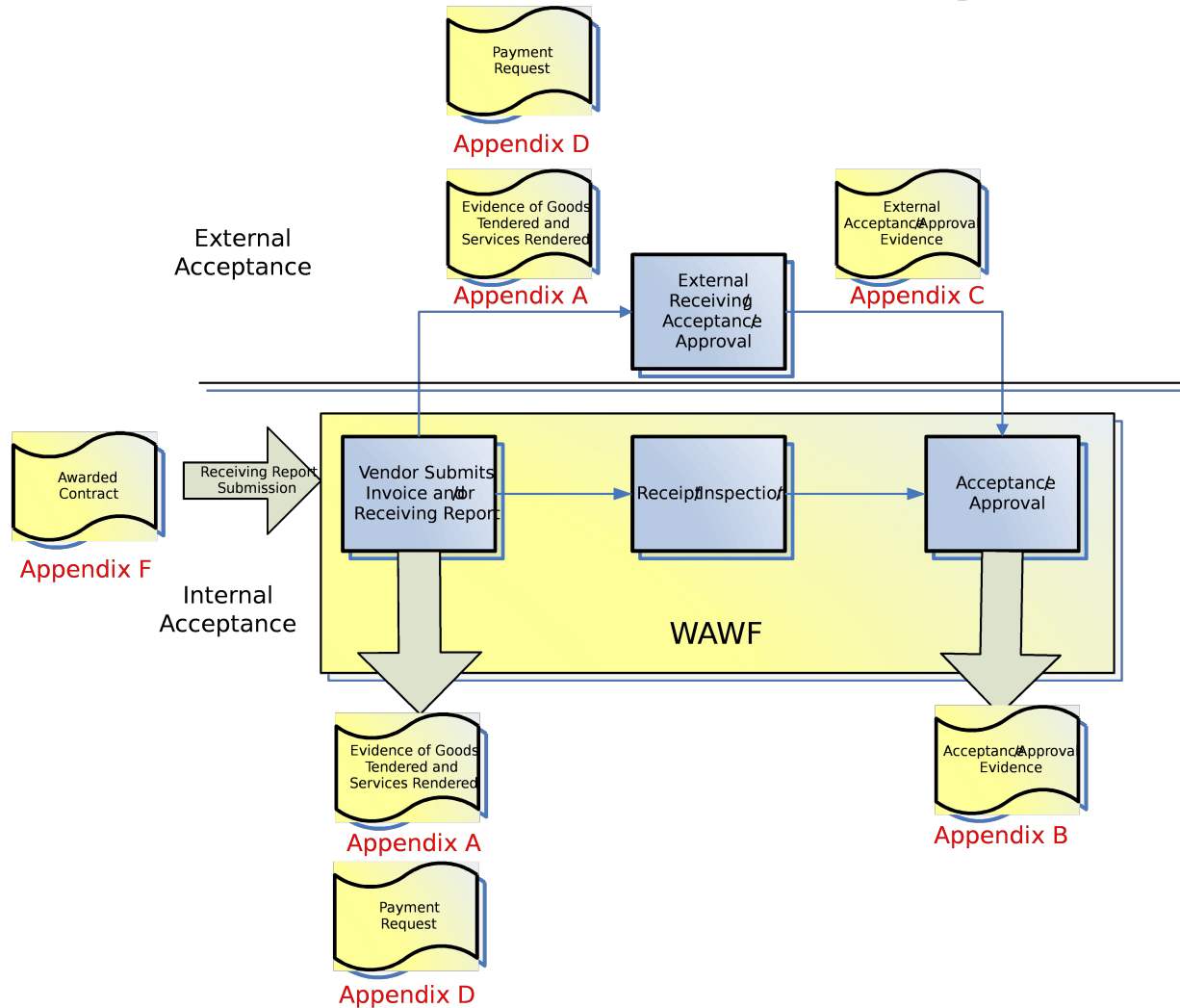
- **EDA provides capability for standard contract data aggregation and pre-population of WAWF data elements**
  - Phase 1: SPS 4.2.2 & BSM; CLIN data and selected legacy accounting data elements – *In Production*
  - Phase 2: Other contract writing systems that can provide conformed enterprise level contract data to include all phase 1 elements and Agency Accounting Identifier or alias – *In Production*
  - Phase 3: Enterprise Contract Capabilities; DPAP defining standard data, business rules and enterprise integration requirements – *TBD*
- **WAWF will provide the capability for selecting the routing of the standard transactions outside of a WAWF release**
  - Routing
    - DoDAACs: Ship To, Pay, Admin, Issue By, Inspect By, Accept at Other
    - Agency Accounting Identifier or alias (e.g. AAA, FSN, ADSN)
  - Phase 1: Standard Shipment and Acceptance – *Production: 20 Oct 07*
  - Phase 2: Standard Invoice and Approval – *Target Production Date: Jun 08*
  - Phase 3: Property Transfers and Receipt/TRANSCOM Visibility – *TBD*
  - Phase 4: Full Enterprise Contract Capabilities Integration – *TBD*

# Standard Payment Request Data Set

- The data to be defined in Appendix D, *Standard Payment Request Data Set*, upon the vendor submission and approval of invoice data will be made available
  - New standard Pay System Indicator will allow for new Pay DoDAACs that are validated against DAASC
  - Standard Pay Systems will have no PSS edits applied, and will only receive standard transactions (all doc types)
  - WAWF will provide a capability for receiving systems to identify transactions that have been resubmitted or voided by the vendor (all doc types)



# WAWF System View



**Appendix A: Standard Shipment Data Approval Data**

**Appendix C: Standard External Acceptance Data**

**Appendix B: Standard Acceptance /**

**Appendix D: Standard Invoice Data**

# Implementation Tasks

- The following steps need to be taken, in sequence, to enable an interface partner to obtain standard transactions. The slides following give more detail for each step.
1. Complete part 1 of the Defense Sourcing Portfolio (DSP) Engineering Change Proposal (ECP) Form
  2. Determine if source of contract data is posting data into Electronic Document Access (EDA)
  3. Determine options for acceptance
  4. Determine the process step at which data is required
  5. Determine if transaction(s) is for workflow or informational process
  6. Determine data routing needs
  7. Determine data content
  8. Determine data format
  9. Complete part 2 of the DSP ECP Form
  10. Complete Interface Control Agreement between the component CIO and BTA
  11. Coordinate testing and release schedule
  12. Implement in Production

# RFID and IUID Regulations

WAWF is required to capture IUID and RFID data from the vendor.

- RFID data capture through the Advance Shipment Notice (ASN): The RFID mandate requires that all vendors who are contractually obligated to affix passive RFID tags to material must also send an ASN via WAWF.
  - [http://www.acq.osd.mil/log/rfid/advance\\_shipment\\_ntc.htm](http://www.acq.osd.mil/log/rfid/advance_shipment_ntc.htm)
- IUID data capture through WAWF: Utilization of the WAWF Receiving Report (RR) and the WAWF Combo to capture the IUID data is annotated in the enhanced Vendor guides. Direct submission is defined as the process of submitting IUID data outside of the WAWF process. It should be used to provide IUID data to the IUID registry only when WAWF is not available.
  - <http://www.acq.osd.mil/dpap/UID/DataSubmission.htm#HowWAWF>
- The IUID policy website is:
  - <http://www.acq.osd.mil/dpap/UID/policy.htm>